

Account Opening Requirements

1. **Eligibility:** Following parties are eligible to open a BO Account.
 - a. Any individual of 18 years and above.
 - b. Company, Firm, Trust and Association
2. **Joint Account:** Only two individuals who are eligible to open Individual Account can open a Joint Account together.
3. **Account:** According to the rules of the regulatory bodies an individual can maintain maximum 2 accounts (one individual and another joint account)

4. Required documents:

Individual/Joint Account

- 3 (three) copies recent passport size photographs (Lab Printed) of each accountholder(s) duly signed.
- Photocopy of passport/National ID/Driving License/Credit Card/Employee Card/
- Photograph of nominee(s) attested by the accountholder(s). If the nominee(s) is Minor then one copy of passport size photograph of a Guardian must be submitted along with the Account Opening Form. Note that the Accountholder can not be the Guardian of the nominee(s).
- Bank Statement for last one month
- 3 copies of passport size color photographs (Lab Printed) of the POA holder (Attested by the accountholder)
- Photocopy of National ID Card of POA holder & nominee holder (photocopy of National ID Card has to attested with the same signature as on the original copy)
- Tk.300/- stamp must be notarized describing the tasks that POA holder will be eligible to conduct in BASL on behalf of the accountholder. (For individual account only)
- In case of Joint Account, if POA holder is any third party then Tk.300/- stamp must be notarized describing the tasks that POA holder will be eligible to conduct in BASL on behalf of the accountholders.

Company Account

- Photocopy of National ID Card of Managing Director or CEO of the company (Photocopy of National ID Card has to attested with the same signature as on the original copy)
- Attested photographs of the signatories 3 (three) copies
- Board Resolution regarding opening of the account with BASL and a Power of Attorney (POA) holder to operate on behalf of the company (Attested by Company Secretary of Authorized Signatory)
- Memorandum & Article of Association certified by RJSC
- 2 (two) copies of passport size color photographs (Lab Printed) of the POA holder (Attested by the accountholder)
- Photocopy of National ID Card of POA holder (Photocopy of National ID Card has to attested with the same signature as on the original copy)
- TIN (Tax Certificate)
- Trade License & Incorporation Certificate
- Certified Trust Deed by RJSC
- Photocopy of Company Bank Statement

NRB Account

- 3 (three) copies recent passport size photographs (Lab Printed) of each Accountholder(s) duly attested
- Photocopy of National ID/Driving License
- Photograph of nominee(s) attested by the accountholder(s). If the nominee(s) is Minor then one copy of passport size photograph of a Guardian must be submitted along with the Account Opening Form. Note that the Accountholder can not be the Guardian of the nominee(s).
- FC Bank Statement for last one month
- FC & NITA Bank Certificate
- Job Certificates of the accountholder
- City Council certificate/permission copy (In case of Business Person)
- 2 (two) copies of Passport size color photographs (Lab Printed) of the POA holder (Attested by the accountholder)
- Photocopy of National ID Card of POA holder (Photocopy of National ID Card has to attested with the same signature as on the original copy)
- Tk.300/- stamp must be notarized describing the tasks that POA holder will be eligible to conduct in BASL on behalf of the accountholders.
- Photocopy of passport 7 (seven) pages including VISA page
- In case of Foreign Passport holder of Bangladeshi by birth no VISA is required